

Newnham Walk Surgery Patient Participation Group

Terms of Reference:

This PPG will:

1. Contribute to practice decision-making and will consult on service development and provision.
2. Provide feedback on patients' needs, concerns and interests and invite a practice response whenever necessary.
3. Assist the practice and its patients by arranging voluntary groups/support within the community.
4. Communicate information about the community that may affect healthcare.
5. Liaise with other PPGs in the area.
6. The PPG is not a forum for complaints.

Accountability: The minutes of this group will be formally recorded and placed on the PPG page of the Newnham Walk Surgery website.

Membership: At this point all members are volunteers. Kate Townsend represents the doctors and liaises with them and the Practice Manager.

Quorum: We will aim to have a minimum of 5 people attending any meeting. We intend to have many more patients serving in an informal capacity to guide our discussions.